



Anstey Junior School PTA

Constitution

Date Approved	Policy on Website	Statutory Policy
November 2021	Yes	Yes

Headteacher: Mrs Emma Humphrey

This Parentkind model constitution is for use by Parent Teacher Associations (PTAs) and other home-school groups that are members of Parentkind in England and Wales. A model constitution for Parentkind members in Northern Ireland is available at parentkind.org.uk or from the Parentkind Member Support Line 0300 123 5460. This document belongs to Parentkind (registered charity no 1072833) or any successor body.

1. Association details

- 1.1 Anstey Junior School is a Parent, Teacher Association (PTA)
- 1.2 Association name in full is Anstey Junior School PTA
- 1.3 School name in full is;
Anstey Junior School, Eastbrooke Road, Alton, Hampshire, GU342DR UK
- 1.4 The committee
The minimum members of committee members is 3.
Chair, Treasurer and Secretary

2. Purposes

The object of the association (the objects) is to advance the education of pupils in the school in particular by:

- 2.1 Developing effective relationships between the staff, parents and others associated with the school
- 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

3. Powers

The committee members have the following powers, which may be exercised only in promoting the charity's purpose ('objects'):

- 3.1 To provide advise
- 3.2 To publish or distribute information
- 3.3 To co-operate with other bodies
- 3.4 To raise funds (but not by means of permanent trading)
- 3.5 To acquire or hire property of any kind
- 3.6 To make grants or loans of money and to give guarantees
- 3.7 To set aside funds for special purposes or as reserves against future expenditure
- 3.8 To deposit or invest funds in any lawful manner (but to invest only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification)
- 3.9 To take out public liability and personal accident insurance to cover association meetings, activities, committee members/trustees, to insure the association's property against any foreseeable risk and take out other insurance policies to protect the association where required.
- 3.10 To employ paid or unpaid agents, staff or advisers
- 3.11 To enter into contracts to provide services to or on behalf of other bodies
- 3.12 To pay the costs of forming the association
- 3.13 To obtain and pay for goods and services as are necessary for carrying out the work of the charity
- 3.14 To consult parents on their views
- 3.15 To open and operate bank and other accounts as the committee members consider necessary
- 3.16 To do anything else within the law that promotes the objects BUT the committee shall not undertake any activity in the school premises without the consent of the headteacher.

4. Membership

Members of the association are:-

- 4.1 Parents, guardians or carers of any pupil currently attending the school and teaching and non teaching staff currently employed by the school.
- 4.2 Membership is terminated if:
 - 4.2.1 the member dies
 - 4.2.2 the member resigns by written notice to the association
 - 4.2.3 the committee members may for good reason, regardless of whether or not this is at the request of the governing body or the headteacher, exclude any person from membership or from attending an event whose presence at or support of the school is deemed a danger to the school or its pupils or staff or might bring the association into disrepute. Removal is not effective until the member concerned has been notified in writing of the proposal and their right to respond within 14 clear days, and the matter has been considered in light of any representations made.

5. General Meetings (Annual and Extraordinary)

- 5.1 All members are entitled to attend any general meeting of the association. Meetings can be held physically or virtually. A virtual meeting may be held by suitable electronic means agreed by the committee members in which each participant can see and hear all other participants. These meetings must comply with all other rules for the meeting, including charing, taking of minutes and quorums.
- 5.2 All general meetings are called by giving 21 clear days written notice of the meeting to the members. The notice should specify the date, time and location of the general meeting as well as give an overview of the agenda.
- 5.3 There is a quorum at a general meeting when the total number of members present (including committee members) is at least twice the number of committee members in office at the start of the meeting. The only exception would be at a general meeting where the association is being dissolved: please see clause 13.
- 5.4 The Chair or (if the Chair is unable or unwilling to do so) some other committee member elected by those present is in charge of a general meeting.
- 5.5 Except where otherwise provided in this constitution (Dissolution: clause 13), every issue at a general meeting is decided by a simple majority of the votes cast by the members present at the meeting.
- 5.6 Except where otherwise provided in this constitution